

Exhibitor/Sponsorship Agreement

1. This agreement is entered into between ECE Design Partners and _____ who intends to sponsor and/or exhibit at the Early Childhood Education Design Conference, which is scheduled for October 25, 2013 at the Auraria Campus, Denver, Colorado.
2. ECE Design Partners is responsible for coordinating all aspects of this annual conference. The conference focus is to bring together nationally recognized experts and thought leaders to highlight best practices and cutting edge research in designing, developing and managing high performance learning environments for early childhood education.
3. ECE Design Partners welcomes select partners who seek to sponsor certain aspects of the conference (i.e. venue, speakers, food, printed materials, etc.) or vendors who seek to exhibit its products or services. This agreement covers both sponsors and exhibitors.

SPONSORS

4. There are four levels of sponsorship available:

Platinum Sponsor (\$4,000)

- Company logo will appear in the Conference Program Materials
- Complimentary conference passes for up to four representatives
- Complementary exhibit space to include one 60 x 30 inch table
- Full page advertisement in the Conference Program Materials distributed to all conference participants
- Logo and website link featured on the ECE Design Conference Website Landing Page
- Recognized at introduction to the key note speaker
- Full sized banner to be prominently displayed at the conference

Gold Sponsor (\$2,500)

- Company logo will appear in the Conference Program Materials
- Complimentary conference passes for up to three representatives
- Choice of complementary exhibit space *or* full page advertisement in the Conference Program Materials
- Logo and website link featured on the ECE Design Conference Website Landing Page
- Full sized banner to be prominently displayed at the conference

Silver Sponsor (\$1,500)

- Company logo will appear in the Conference Program Materials
- Complimentary conference passes for up to two representatives
- Logo and website link featured on the ECE Design Conference Website Landing Page
- Full sized banner to be prominently displayed at the conference

Bronze Sponsor (\$500)

- Banner to be prominently displayed at the conference; or
- Listed in printed Conference Program Materials as a Bronze Sponsor
- Logo and website link featured on the ECE Design Conference Website Landing Page
- Complimentary conference pass for one representative

Promotional Item Distribution (\$500)

- Promote your organization by providing an approved sample, promotional item, or brochure to all conference participants.

In-Kind Sponsorships

Approved in-kind sponsors will receive benefits commensurate with the fair market value of the contribution. Examples include: donated beverages, food, tote bags, pens, notebooks, banner printing, and conference program printing.

For all sponsorship questions, please email info@earlychildhooddesign.com

EXHIBITOR

5. All exhibitors will be co-located with conference participants in the conference space. All exhibitors will be required to either set up their space either the night before or the morning of the conference by 7:30 a.m.

ECE Design Conference 2013 Pricing:

One exhibit space plus one complimentary conference pass. Additional passes may be purchased at the standard conference rate. The exhibit space includes a 60x30 inch table and floor area of up to 80 square feet: \$500

Exhibitor Benefits:

- A brief description of your organizations product or services to include your organization's logo and website name will appear in the ECE Design Conference Program Materials and on the conference website (on the exhibitor page) with a link to your website.

- Valuable face-to-face contact with potential clients and customers who all share the common goal of designing the most creative spaces for our early learners.

General Information

- Space locations will be confirmed and sent to registered exhibitors prior to the conference.
- Mandatory booth setup time is either the night before the conference (5:30 p.m. to 9:00 p.m.) or the morning of the conference (6:00 a.m. to 7:30 a.m.).
- Booth tear down time is the evening of October 25, 2013 (5:00 p.m. to 7:30 p.m.).

For all exhibiting questions, please email info@earlychildhooddesign.com

Terms and Conditions

6. Sponsorship requests will be reviewed and decided upon by ECE Design Partners. Upon written acceptance, the sponsor has 30 days to provide payment and all artwork, including the logo in the required format. Sponsor/Exhibitor advertising to the general public will not be made by ECE Design Partners until both parties have signed this agreement. Sponsor must provide its own banner to be prominently displayed at conference.

7. Up to three distinct organizations may share one exhibitor space.

8. All Sponsor/Exhibitor requests must be received by September 1, 2013, to guarantee inclusion in the conference printed materials.

9. This event is being held at a public university and ECE Design Partners is not liable in the event the conference space is unavailable due to unforeseen damage or natural disaster and the University is unable to find a replacement site.

10. A portion of all Sponsor/Exhibitor payments will be held in escrow until the completion of the ECE Design Conference 2013. If for any reason, ECE Design Partners cancels the conference fifty percent of any monies received will be refunded. All efforts will be made to refund more than fifty percent, after the total pre-conference costs are calculated to include: space rental charges, food contracts, printing cost, website design and miscellaneous administrative overhead costs.

For ECE Design Partners
Date:

For:
Date: